



P.N. 0651-P/188746
30 July 2025

One (1) Research Technician Position – IT Systems Administrator

[Ref # PAR-0794]

The Institute of Molecular Biology and Biotechnology (IMBB-FORTH www.imbb.forth.gr), under the «**Bill & Melinda Gates Foundation**» project with ID INV-079677 entitled «**Understanding Cuticular Penetration by Insectic**» (Acronym «**Nectar**»), awarded to IMBB, invites applications for one **Research Technician**.

Info about the project: The currently available insecticide toolkit, which has proven the cornerstone of the efforts to control vector borne diseases, lacks diversity and its efficiency is threatened by the emergence of resistance. The identification of new active ingredients that have mosquitocidal properties and are not affected by commonly selected resistance mechanisms will enrich our toolkit, and significantly enhance our ability to control vector borne diseases. Compounds of natural origin are a promising source of active ingredients with diverse structures and mode of actions. NECTAR project aim to exploit the Natural Product libraries and evaluate the efficacy of the identified compounds in the presence of the most prevalent resistance mechanisms.

Job Description: The Molecular Entomology Lab of the Institute of Molecular Biology and Biotechnology (IMBB) is seeking a skilled Bioinformatician to analyze and generate comparative transcriptomics data based on bioinformatics approaches with the aim to identify candidate genes implicated in osmoregulation and heme metabolism of the insects. The successful candidate will also be responsible for managing server environments, email systems, virtualization platforms, and ensuring the security and availability of critical IT services that underpin our research activities. The applicant should be accordingly adaptable and able to work with a range of people in a multidisciplinary environment that includes Life scientists, other bioinformaticians and IT personnel. Excellent knowledge of English is required.

Required qualifications:

- BSc in Computer Engineering or Informatics
- 5+ years hands on experience in IT Systems Administration
- B2 level certification in the English language

Desired qualifications:

- Strong knowledge of Windows and Linux server environments, Mail server platforms (e.g., Postfix, Dovecot, Zimbra), DNS and email authentication standards (SPF, DKIM, DMARC), Virtualization technologies (VMware) and Networking concepts (DNS, DHCP, VPN, VLANs)
- Experience with backup and disaster recovery solutions (e.g., Veeam)
- Familiarity with monitoring tools and IT security practices
- Excellent problem-solving and communication skills
- Publication record
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	Evaluation criteria	Maximum score
1.	BSc in Computer Engineering or Informatics (Score points = grade x 2)	20
2.	5+ years hands on experience in IT Systems Administration	Yes/no
3.	B2 level certification in the English language	Yes/no
4.	Strong knowledge of Windows and Linux server environments, Mail server platforms (e.g., Postfix, Dovecot, Zimbra), DNS and email authentication standards (SPF, DKIM, DMARC), Virtualization technologies (VMware) and Networking concepts (DNS, DHCP, VPN, VLANs)	Yes/no
5.	Experience with backup and disaster recovery solutions (e.g., Veeam) (6-48 months = 5 points, 49-84 months = 10 points, >85 months = 20 points)	20
6.	Familiarity with monitoring tools and IT security practices (1-24 months = 5 points, 25-48 months = 10 points, >49 months = 20 points)	20
7.	Excellent problem-solving and communication skills	Yes/No
8.	Publication record (1-10 manuscripts = 10 points, >11 manuscripts = 20 points,)	20
9.	Interview: (a) Experience and Knowledge Background in Relevant Studies and Techniques (0 to 10 points) (b) Organizational and Communication Skills (0 to 5 points) (c) Teamwork Spirit and Initiative (0 to 5 points)	20
Total score		100

Contract Duration: 6 months with the possibility of extension according to the project needs

Total budget: According to national legislation and experience

Envisaged starting date: 1st of October 2025

Application submission: Interested applicants should submit their application electronically by **August 09, 2025**

The application should consist of:

1. Application Form (see below)
2. CV
3. Brief statement of purpose
4. Scanned copies of academic titles
5. Scanned copies proving all the qualifications

Submission of applications: par0794@imbb.forth.gr

Evaluation procedure

Applications will be evaluated by a three-member evaluation committee. In case of interview procedure, applicants will be invited to participate in person or teleconference.

In case of titles and qualifications awarded by foreign Higher Education Institutions, the provisions of the Law 55/2023 (article 36) and 4957/2022 (article 304) are implemented.

The results of the selection will be announced on the website of IMBB-FORTH. Applicants have the right to appeal the selection decision, by addressing their written objection to the IMBB secretariat within five days since the results announcement on the web. Objections are submitted in one of the following ways: in person, by an authorized person, by post, by courier. They also have the right to access (a) the files of the applicants as well

as (b) the table of applicants' scores (ranking of applicants results). All the above information related to the selection procedure will be available at the secretariat of IMBB-FORTH in line with the Hellenic Data Protection Authority. Access to personal data of co- applicants shall be limited to personal data (and relevant data) and supporting documents which have been the basis of the evaluation of the applicants for the specific post(s). Prior to the announcement of the personal data and/or documents of the co- applicants to the applicant, FORTH will inform the data subjects in an appropriate way.

The selected applicants will be notified personally regarding the success of his/her application and will be requested to submit certified copies of his/her degrees. If the submitted documents do not agree with the original application, the applicant will be dismissed.

Throughout the duration of the project, and if there is a need to replace persons selected in accordance with this Call, the replacement will be carried out by selecting - based on score/point allocation - another candidate(s) from the compiled ranking list.

In the event that for any reason the funding provided for the project is interrupted, FORTH-IMBB reserves the right to interrupt the execution of the contract with a special declaration of interruption and without compensation.

FORTH-IMBB does not undertake any commitment to conclude a contract and is entitled to cancel or repeat the procedure without obligation to pay any compensation, excluding any relevant claim by the candidates.

Participation in this call for expressions of interest implies full acceptance of the terms of this.

GDPR Disclaimer

FORTH is compliant with all legal procedures for the processing of personal data as defined by the Regulation EU/2016/679 on the protection of natural persons with regard to the processing of personal data. FORTH processes the personal data and relevant supporting documents that applicants have submitted. Processing of that data is carried out exclusively for the needs and purposes of this specific call. Such data shall not be transmitted to or communicated to any third party unless required by law.

FORTH retains the above data up to the announcement of the final results of the call, unless further process and reservation is required by law or for purposes of exercise, enforcement, prosecution of certain one's legitimate legal rights' as defined in the Regulation EU/2016/679 and/or in national law. Under the Regulation EU/2016/679, applicants have the rights to be informed about their personal data, access to, rectification and erasure, restrictions of process and objection to as provided by applicable regulation and national laws. Applicants have the right to file a complaint to the national Data Protection Authority. For any further information regarding exercise of personal data protection rights, applicants may contact the Data Protection Officer at FORTH at dpo@admin.forth.gr.

Applicants have the right to withdraw your application and consent for the processing of personal data at any time. In this case, FORTH shall destroy such documents and/or supporting documents submitted and shall delete the related personal data.

APPLICATION FORM

Name: _____
Surname: _____
Date of birth (dd/mm/yy): _____
Address: _____
Telephone number: _____
Email address: _____

TO
FOUNDATION OF RESEARCH AND TECHNOLOGY (FORTH)
INSTITUTE OF MOLECULAR BIOLOGY AND BIOTECHNOLOGY

Hereby I submit my application for the position:

In the framework of the project: _____

Position code [Ref #] _____

Submitted with this application:

1. _____
2. _____
3. _____
4. _____
5. _____

I certify that:

- A) I accept the terms and conditions of the job announcement
- B) I possess all the necessary certificates and documents and I can present them in their original form to the committee without any delay if I am asked to do so
- C) I am able to complete the project within the foreseen time -frame
- D) all the information given in the framework of this application are accurate and true.

Date: _____

Applicant name

(signature)